

INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES: SHEIKHPURA: PATNA-14

OFFICE ORDER

Consequent upon the approval of the BOG under its resolution no.-103/1566 (1) [SFC Item No.- 58/13] Any other Item dated 22-08-2019 following facilities, not being provided presently are hereby implemented and all categories of faculties/officers/employees shall be entitled for availing such facilities as per AIIMS, New Delhi /provision in the rules as under:-

(a) Leave Travel Concession (LTC):-

This facility shall be given to all categories of Faculties/Officers/Employees as per AIIMS, New Delhi/Govt. of India rules.

(b) Re-imbursement of Telephone bill: -

The amount of re-imbursement of telephone call charges of residential telephone/mobile phone/broadband/mobile data/data card shall be as per entitlement/level as per 7th CPC as under:-

S.No	Level of Officers	Ceiling amount revised
1	Level-17	Rs. 4200/-
2	Level-15	Rs. 3000/-
3	Level-14, 14(A)	Rs. 2700/- + tax per month
4	Level-13,13(A-1),13(A-2),&12	Rs. 2250/- + tax per month
5	Level-11 & 10	Rs. 1200/- + tax per month

Terms:-

- ❖ No SIM/data-card will be provided by office.
- ❖ There will be no separate ceiling for the landline/mobile/broadband/mobile data/data card. The amount reimbursable will cover landline and /or mobile/broadband/mobile data/data card connection and shall be limited to the ceiling prescribed along with taxes thereon shall be paid by the officers.
- ❖ The amount shall be reimbursed on submission of bills/receipt by the concerned officer. Officers are at liberty to choose the service provider and the tariff/package for residential landline/mobile phones.
- ❖ In case where husband and wife are sharing the same residential landline telephone and both are entitled for reimbursement only one of them will be allowed reimbursement against the residential landline telephone. The claim for mobile phone charges shall be treated as separately for each for the officer subject to the entitled ceiling.
- ❖ Reimbursement for mobile will be restricted to the officer in whose name the mobile connection is registered.
- ❖ Telephone reimbursement will not be admissible in case of Leave (on any nature) and trainings which are for more than one calendar month(s).
- ❖ Rest as per AIIMS, New Delhi Memorandum No.- F.No.-20-08/2007-Estt.I dated 25-05-2018.

(c) Re-imbursement of bills of Newspaper:- The amount of reimbursement of Newspaper purchased/supplied to Officers at their residence shall be as per their entitlement/level as per 7th CPC as under:-

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S. No.	Level of Officers	Reimbursement to be made per month (in Rs.)
1	Level-17	As Per actual
2	Level-15 to 16	Rs. 1100/-
3	Level-14 & 14A	Rs. 850/-
4	Level-8 to 13, 13A1 & 13A2	Rs. 500/-

Terms:-

- ❖ A certificate as per the Annexure, to the effect that expenditure has been incurred on newspaper shall be provided by the officers on half-yearly basis to the concerned Accounts Branch for reimbursement.
- ❖ This issues with the approval of the competent authority of the Institute.
- ❖ Rest as per AIIMS, New Delhi Memorandum No.- F.No.-9-411/2015-Estt.I (Part file) dated 17-05-2018.

sd/-

Director,
IGIMS, Patna

Date: 25-09-2019

Memo No.: 4642/Aelom

Copy to: All Notice Boards/ All HOD of the department/All Cell/All Section of IGIMS / Dean / MS/ S.E. (Biomedical)/Superintending Engineer (Civil) /F.A./ Principal, Medical College, IGIMS for information.

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24/9/19

Director,
IGIMS, Patna